

## BLUE CARD PROCESS MAP

### STEP 9: RESIDENCE CARD COLLECTION

Once the residence card is ready for collection the applicant must collect the card in person at the relevant office of the Ministry of Interior.

### STEP 8: REGISTRATION WITH LABOUR OFFICE

All applicants must be registered with the labour office. The notification must state the start date of the work in the Czech Republic and should be done prior to or on the first day of work. Proof of registration should be kept by the host entity.

### STEP 7: CONFIRMATION OF ACCEPTANCE

Before issuing the Blue Card, the Ministry of Interior will provide a confirmation of having met the conditions for a Blue Card. This confirmation serves to allow the applicant to legally reside and commence work in the Czech Republic before the Blue Card with biometric data is issued.

### STEP 6: RESIDENCE CARD APPLICATION

Within three days of arrival in the Czech Republic, the applicant is obliged to report to the relevant office of the Ministry of Interior in person and provide biometric data for the residence card (Blue Card) application.

### STEP 5: ENTRY TO CZECH REPUBLIC

Upon receiving the endorsed passport, the applicant (and any accompanying family) may now enter the Czech Republic.

### STEP 1: INITIATION

Client initiates the case with FGI. FGI assesses work permit category and sends document checklist to the client. Client sends the documents listed on the checklist to FGI.

### STEP 2: LABOUR MARKET SEARCH

The position is announced at the relevant labour office and published in the central register of job vacancies available for Blue Card applicants for 30 days to ensure that the position cannot be filled with a suitable Czech or EU candidate.  
Processing time: 1 month

### STEP 3: BLUE CARD APPLICATION

The Blue Card application may be filed with the Czech diplomatic post with jurisdiction over the country of origin or long term residence Processing time: 2-4 months

### STEP 4: VISA TYPE D APPLICATION

Once the Blue Card is approved, an application should be filed for a Type D visa with the purpose of travelling to the Czech Republic and collecting the Blue Card.  
Processing time: 1-2 weeks

