

RESIDENCE PERMIT BASED ON EMPLOYMENT PROCESS MAP

STEP 8: LOCAL REGISTRATION

Within six months of arrival, the assignee (and family) should register themselves in municipality of residence with the local Register Office in their area of jurisdiction if remaining in Finland for more than a year.

STEP 7: NOTIFICATION OF ASSIGNMENT

This only applies to posted workers ONLY. The posting company must submit a notice no later than the beginning of the assignment, at the latest on the same day as the contractual work begins.

STEP 6: ENTRY TO FINLAND

The applicant and family may now enter Finland. The applicant can start work after this step.

STEP 5: DELIVERY OF WORK & RESIDENCE PERMIT

Once approved, the work and residence permit card will be manufactured and sent directly to the relevant Finnish diplomatic post. The assignee will then collection it from the diplomatic post.
Processing time: 2-3 weeks

STEP 4: LABOUR MARKET REVIEW

The work permit unit of the Employment and Economic Development Office (TE Office) will review the application from a labour market point of view. If they consider that there are local candidates available they will ask the host entity to test the labour market.
Processing time: 2-4 months

STEP 1: INITIATION

Client initiates the case with FGI. FGI reviews all documentation and reverts back with any issues, missing information, etc.

STEP 2: WORK AND RESIDENCE PERMIT APPLICATION

FGI will register, file & pay for the work and residence permit application using the Finnish E-Service, which can be accessed online. A personal identity number will be requested at the same time.

STEP 3: PERSONAL CONSULAR APPLICATION

Once the online application has been made, the assignee must attend the Finnish diplomatic post in their country of residence within three months to show their original documents and for fingerprinting and a biometric photograph. Once this is completed the application will be processed.
Processing time: 6-8 weeks

